

Bangor University Students' Union (Undeb Bangor) Articles of Association: Bye-Laws

Bye-Law 4 – Student Members Meetings

This Bye-Law is the property of the Trustee Board and can be amended by the Trustee Board and Undeb Bangor Council, in line with their procedures.

1. Purpose

1.1. The Student Members Meetings exist to:

- 1.1.1. Discuss, debate and set Undeb Bangor policy.
- 1.1.2. Review, guide, hold to account and create projects for the Sabbatical Officers.
- 1.1.3. Discuss issues of relevance to the student body at Bangor University.
- 1.1.4. Pass the budget of the Students' Union in October, and receive the Annual Report and Elections' Committee report in March /April.
- 1.1.5. Fulfil all the requirements as set out in the Bangor University Students' Union (Undeb Bangor) Articles of Association.

2. Timing

- 2.1. Two Student Members Meeting shall be held in each Academic Year, normally in October and March / April
- 2.2. No Student Members Meeting shall take place during a period of vacation. A vacation shall be taken to mean any time outside the published Bangor University term dates.

3. Standing Orders

- 3.1. The Student Members Meetings will be called, advertised and run according to the rules outlined in the Articles of Association.
- 3.2. Any member present may propose any of the following procedural motions:
 - 3.2.1. A motion of no confidence in the Chair for the rest of the meeting
 - 3.2.2. A challenge to the Chair's ruling
 - 3.2.3. That the motion be taken in parts
 - 3.2.4. That the matter be put to the vote
 - 3.2.5. That a re-count be held
 - 3.2.6. That the order of business is changed
- 3.3. For a procedural motion to be passed it must be agreed by a simple majority of those present and eligible to vote.

3.4. Agenda

- 3.4.1. All registered students at Bangor University and Sabbatical Officers will have the opportunity to place items on the agenda, and will receive the agenda and papers at least a week before the meeting.

3.5. Motions for discussion

- 3.5.1. Motions will be discussed at the meeting if they are:
 - 3.5.1.1. Submitted by the appropriate motions deadline, or accepted by the Democratic Procedures Committee as an emergency motion.
 - 3.5.1.2. Prepared in the agreed format, i.e. 'Union Believes, Union Further Believes & Union Resolves'.

3.5.1.3. Proposed and nominated by two registered students and/or Sabbatical Officers.

3.6. Discussion of motions

3.6.1. Motions will be discussed in the following manner:

3.6.1.1. (a.) Speech in favour (2 minutes), property of the proposer

3.6.1.2. (b.) Speech against (2 minutes), open

3.6.1.3. (c.) Basket debate – must be balanced, this continues as long as there is balance or until the Chair decides it is in the best interest of the meeting to move on (1 minute each)

3.6.1.4. (d.) Informal questions, those present may ask questions of the proposer in order to clarify information.

3.6.1.5. (e.) Summation (1 minute), property of the seconder

3.6.1.6. (f.) Vote.

3.7. Voting

3.7.1. Policy motions and changes to the agenda will be resolved by a straight majority vote, changes to constitutional by-laws require a two-thirds majority.

3.7.2. Voting will take place by a show of hands, or other appropriate method as agreed by Democratic Procedures Committee.

3.7.3. Quorum for voting purposes is outlined in Articles of Association.

4. Sub-Committees of General Meetings

4.1. The following are sub-committees of Student Members Meetings:

4.1.2. Democratic Procedures Committee

4.1.2.1. There shall be a democratic procedures committee that meets at least once before every Student Members Meeting or Undeb Bangor Council.

4.1.2.2. Membership shall be:

4.1.2.2.1. The President, who shall be the chairperson

4.1.2.2.2. Two members elected from the Sabbatical Officer & Student Trustees

4.1.2.2.3. Two Undeb Bangor Council members elected at the first Undeb Bangor Council of the year

4.1.2.2.4. The chairperson of Undeb Bangor Council

4.1.2.3. The democratic procedures committee will be responsible for:

4.1.2.3.1. Finalising Student Members Meeting & Undeb Bangor Council agendas

4.1.2.3.2. Checking motions for accuracy, ambiguity and legality, and suggesting revisions where necessary.

4.1.2.3.3. Assisting the Chairperson in counting votes and advising on rulings.