

Bangor University Students' Union (Undeb Bangor) Articles of Association: Bye-Laws

Bye-Law 2 – Sabbatical Officers

This Bye-Law is the property of the Trustee Board and can be amended by the Trustee Board and Undeb Bangor Council, in line with their procedures.

The Sabbatical Officers / Sabbatical Trustees of Undeb Bangor shall be:

Cross –Campus Officers:

- President
- Vice President for Education
- Vice President for Sports
- Vice President for Societies and Volunteering

Welsh Union (Undeb Myfyrwyr Cymraeg Bangor) Officer:

- Is-Lywydd Myfyrwyr Cymraeg / UMCB President

The Sabbatical Officer Term of Office shall run from July 1st to June 30th each year.

A 'Sabbatical Agreement' shall be drafted and signed by each individual Officer before commencement of post. The 'Sabbatical Agreement' shall outline levels and method of remuneration.

Sabbatical Officer Remuneration shall only be amended by Student Council, Trustee Board or Student Members Meeting.

The following role descriptions shall govern the work of the Sabbatical Officers / Sabbatical Trustees:

PRESIDENT

- Shall be a Trustee of the Union
- Shall be considered a 'major union officer holder' as defined by the 1994 Education Act
- Shall be chief officer of the Union and head of the Sabbatical Officer Team.
- Shall be the chief representative of the Union to the University, local community and local and national media.
- Shall maintain contacts with other students' unions and relevant external organisations.
- Shall be responsible for the coordination and drafting of the Union budget on behalf of the Board of Trustees.
- Shall make a report on the work of the Sabbatical Officers to every Undeb Bangor Council and Undeb Bangor General Meeting.
- Shall have delegated line management responsibility for the Students' Union Director between meetings of the Undeb Bangor Trustee Board
- Shall be the lead officer on matters relating to staffing issues within the Union.
- Shall chair meetings of the Undeb Bangor Trustee Board
- Shall be the lead officer on matters relating to Union democracy and shall be responsible for upholding and interpreting the constitution.

- Shall be the officer responsible for the Union’s community remit, including (and not limited to) the ‘Love Bangor’ scheme, students in the community project work, local and global community campaigns, the citizenship agenda and liaising with residents groups and the local council.
- Shall be responsible for the drafting and implementation of Union strategy and shall oversee operational policy in conjunction with the Trustee Board and the Students’ Union Director.
- Shall support the Vice President for Education in the coordination of the Union-related aspects of the University’s course representative system.
- Shall encourage and promote healthy living whilst at university
- Shall fully support the work of Union officers and staff.
- Along with all other Union officers is expected to promote the values of the Union at all times and ensure that their work is properly and effectively communicated to students.
- Shall be expected to regularly provide articles for Union publications, including the website.
- Along with all other officers, shall coordinate, delegate the responsibility to staff and/or provide support for Union events.
- Shall be a full voting member of the Undeb Bangor Trustee Board and Undeb Bangor Executive Committee.

VICE PRESIDENT FOR EDUCATION

- Shall be a Trustee of the Union
- Shall be considered as a ‘major union officer holder’ as defined by the 1994 Education Act.
- Shall work with the Sabbatical Officer Team to support and deliver the Union’s Welfare remit, including (and not limited to) Academic Welfare, Student Housing & Health Promotion.
- Shall be the Sabbatical liaison with Bangor University Student Services.
- Shall take the lead on matters relating to Equal Opportunities on behalf of the Trustee Board.
- Shall be the officer responsible for the Union’s Education remit, with particular focus on matters of national and local education policy, funding and quality. This shall also cover all matters dealing with postgraduate education
- Shall be the officer responsible for the coordination of the Union’s role in the University’s course representative system.
- Shall work with the Sabbatical Officer Team to run change campaigns on matters of student welfare.
- Shall encourage and promote healthy living whilst at university
- Shall fully support the work of Union officers and staff.
- Along with all other union officers is expected to promote the values of the Union at all times and ensure that their work is properly and effectively communicated to students.
- Shall be expected to regularly provide articles for Union publications, including the website.
- Along with all other officers, shall coordinate, delegate the responsibility to staff and/or provide support for Union events.
- Shall be a full voting member of the Undeb Bangor Trustee Board and Undeb Bangor Executive Committee.

VICE PRESIDENT FOR SOCIETIES AND VOLUNTEERING

- Shall be a Trustee of the Union
- Shall be considered as a ‘major union office holder’ as defined by the 1994 Education Act.

- Shall be jointly responsible for organising Freshers' Week activities, including a Freshers' fair.
- Shall be the officer responsible for the Union's societies remit, including being responsible for its operation and finances, and ensuring that its societies have the resources and information they require to function.
- Shall be the officer with political responsibility for the Union's Student Volunteering Department.
- Shall work with the Sabbatical Officer Team to support and deliver the Union's Welfare remit, including (and not limited to) Academic Welfare, Student Housing & Health Promotion.
- Shall work with the Sabbatical Officer Team to run change campaigns on matters of student welfare.
- Shall encourage and promote healthy living whilst at university
- Shall liaise with the Vice President for Sports and Is-Lywydd Myfyrwyr Cymraeg / UMCB President in coordinating a comprehensive training package for committee members of AU, Societies, Volunteering Groups and UMCB groups.
- Shall encourage and promote recreational activity in the University, offering assistance through the Undeb Bangor Student Opportunities Team.
- Shall fully support the work of Union officers and staff.
- Along with all other Union officers is expected to promote the values of the Union at all times and ensure that their work is properly and effectively communicated to students.
- Shall be expected to regularly provide articles for Union publications, including the website.
- Along with all other officers, shall coordinate, delegate the responsibility to staff and/or provide support for Union events.
- Shall be a full voting member of the Undeb Bangor Trustee Board and Undeb Bangor Executive Committee.

VICE PRESIDENT FOR SPORTS

- Shall be a Trustee of the Union
- Shall be considered as a 'major union officer holder' as defined by the 1994 Education Act.
- Shall attend all relevant meetings of BUCS and BUCS Wales
- Shall be the Athletic Union President, responsible for its operation and finances, and ensuring that its clubs have the resources and information they require to function.
- Shall be jointly responsible for organising Freshers' Week activities, including a Freshers' Fair.
- Shall liaise with the University, local community and national bodies on sporting matters.
- Shall work with the Sabbatical Officer Team to support and deliver the Union's Welfare remit, including (and not limited to) Academic Welfare, Student Housing & Health Promotion.
- Shall work with the Sabbatical Officer Team to run change campaigns on matters of student welfare.
- Shall liaise with the Vice President for Societies and Volunteering and the UMCB President in coordinating a comprehensive training package for committee members of AU, Societies, Volunteering Groups and UMCB groups.
- Shall encourage and promote members' participation in both competitive and recreational sport in the University, offering assistance through the Athletic Union.
- Shall encourage and promote healthy living whilst at university
- Shall fully support the work of Union officers and staff.
- Along with all other Union officers is expected to promote the values of the Union at all times and ensure that their work is properly and effectively communicated to students.

- Shall be expected to regularly provide articles for Union publications, including the website.
- Along with all other officers, shall coordinate, delegate the responsibility to staff and/or provide support for Union events
- Shall be a full voting member of the Undeb Bangor Trustee Board and Undeb Bangor Executive Committee.

IS-LYWYDD MYFYRWYR CYMRAEG / UMCB PRESIDENT

- Shall be a Trustee of the Union
- Shall be considered as a 'major union officer holder' as defined by the 1994 Education Act.
- Shall be a Welsh speaker and represent all Welsh speakers and learners.
- Shall be the President of UMCB, being responsible for its operation, ensuring that its groups have the resources and information they require to function.
- Shall liaise with the University on issues regarding Welsh language provision and widening participation amongst Welsh speakers.
- Shall liaise with the Vice President for Societies and Volunteering and the Vice President for Sports in coordinating a comprehensive training package for committee members of AU, Societies, Volunteering Groups and UMCB groups.
- Shall encourage the inclusion and promotion of the Welsh language and culture in all University and Union affairs.
- Shall work to engage the local Welsh speaking community in the work of the Union and liaise with the Vice President for Societies and Volunteering on community work.
- Shall fully support the work of Union officers and staff.
- Along with all other Union officers is expected to promote the values of the Union at all times and ensure that their work is properly and effectively communicated to students.
- Shall be expected to regularly provide articles for Union publications, including the website.
- Along with all other officers, shall coordinate, delegate the responsibility to staff and/or provide support for Union events.
- Shall be a full voting member of the Undeb Bangor Trustee Board and Undeb Bangor Executive Committee.