

## Bangor University Students' Union Constitution: Part 2 – By-Laws

### By-Law 12 – Elected Member Accountability

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This Bye-Law is the property of the Trustee Board and can be amended by the Trustee Board, Undeb Bangor Council and the Undeb Bangor Student Members Meetings, in line with their procedures.

#### 1. Purpose

- 1.1 The purpose of the by law is to ensure that all elected officers and members of Undeb Bangor are treated fairly and provides a fair method of dealing with votes of no confidence.

#### 2. The process

- 2.1 If a vote of no confidence is raised by students relating to an elected member in a club, society or volunteering project, in the first instance this should be dealt with through the procedure outlined in the relevant constitution.
  - 2.1.1 If no procedure exists, concerns can be raised through this procedure.
- 2.2 Any votes of no confidence (VONC) must be raised in writing, to the President. If the VONC is in relation to the President, it should be emailed to [studentvoice@undebbangor.com](mailto:studentvoice@undebbangor.com).
  - 2.2.1 The VONC must give details of the name of the person involved, together with details of the alleged poor performance or misconduct. Dates and times of any incidents (where possible), should also be detailed.
- 2.3 The President will elect a member of staff to investigate the VONC on their behalf.
- 2.4 Any elected member who is being investigated will be advised in writing of the vote of no confidence and will be given the opportunity to have their views fully and fairly considered, prior to any final decision being made.
- 2.5 The elected member has the right to attend any meetings, accompanied by another student or affiliate member of Undeb Bangor
  - 2.5.1 Any meeting held by Undeb Bangor, in relation to accountability will be chaired by the President, unless the VONC relates to themselves.
  - 2.5.2 All meetings will be minuted by a member of the Student Voice team, and circulated to all present in a timely manner.
- 2.6 The elected member will be informed of the outcome of the investigation within 10 working days, unless advised otherwise.
  - 2.6.1 The possible outcomes available to the President are:
  - 2.6.2 Formal verbal warning
  - 2.6.3 Formal written warning
  - 2.6.4 Additional training requirements
  - 2.6.5 Suspension from activities for fixed period
  - 2.6.6 Removal from role